

CREU 2006 – 2007
Full Team Meeting
August 30, 2006 @ 9:15 am
301 Stright Hall

Called to Order: 9:15 am

- I. Welcome & Overview expectations
 - a. Discussed the expectations for the semester
 - b. Each researcher was asked to sign the expectations sheet and return it to Dr. Shumba.
 - c. This should be a good year
- II. Discussion of New Meeting Time
 - a. It was discussed that the new bi-weekly meeting time would be 8:30 am in Stright 310, in order to not conflict with Tamara's schedule
 - b. This meeting must be attended by all researchers.
- III. Responsibilities
 - a. Web developer – Lindsay offered Franks expertise to help out with the website. Frank will work with Dr. Shumba to create the new CREU website.
 - b. Web maintainer – Jen volunteered to maintain the website once it is up and running. Will be updated every two weeks at the least.
 - c. Secretary – Melissa & Tamara will serve as secretary for the meetings.
- IV. Activities Organizer
 - a. Trip to SRU will be Sept 21st.
 - i. Melissa will make a flier for SRU.
 - b. Tute & Alicia
 - i. It was decided that it should be a dinner out. Melissa will plan
 - c. Xmas get together
 - i. To be planned out at another date.
- V. Additional Discussion of the Proposal
 - a. Discussed slight discrepancies in the proposal methodology, Melissa will fix and send to group.
 - b. Due dates
 - i. Individual background research report due Sept 12th by midnight/
 1. must be 5 – 10 pages , double spaced.
 2. will be discussed at 9/12/06 meeting
 3. Group background research report template to be set that day.

Called to Close: 10:15 am

Respectfully Submitted,

Melissa Karolewski